

## MINUTES

May 12, 2008

The regularly scheduled meeting of the Board of County Commissioners was called to order this 12th day of May, 2008, in meeting room 200 of the Cleveland County Office Building by Chairman George Skinner. Tammy Howard, County Clerk/Secretary, called roll and those present were:

George Skinner, Chairman  
Rusty Sullivan, Vice-Chairman  
Rod Cleveland, Member  
Tammy Howard, Secretary

Others present were: Christine Brannon, David Batton, Don Holyfield, Eddie Thomason, Ed Miller, Brenda Wakeman, Melinda Duke, Deborah VanWye, Peggy Laizure, James Tyree, Susan Moffat, Dan Cary, Denise Ellison, Lynn Statton, Gary Endsley and Dave Spaulding.

Chairman Skinner began the meeting with the Pledge of Allegiance.

Rod Cleveland moved, seconded by George Skinner, to approve the minutes of the Regular Meeting of May 5, 2008.

The vote was: George Skinner, yes; Rusty Sullivan, abstain; Rod Cleveland, yes.  
Motion carried.

Brenda Wakeman, Assistant Purchasing Agent, requested to award the bid per the bid summary, where the low bidders were not awarded there is an explanation.

Chairman Skinner moved, seconded by Rusty Sullivan, to award and/or reject per the bid summary and the Purchasing Department's recommendation for County Bid #HWY-1368 – Non-Encumbered Contract for Bulk Oils, Lubricants & Antifreeze for the County Commissioners. The bid term will be from May 22, 2008 through September 21, 2008.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.  
Motion carried.

Brenda Wakeman, Assistant Purchasing Agent, requested the bid be awarded to Southwest Trailer & Equipment, due to past experience with the Company. They are not the low bid, but are the second lowest and overall best bid and would like to award the bid for delivered price of \$32,450.00 with option #4 at \$500.00. District #1 would like to purchase one (1) each trailer and District #3 would like to purchase two (2) each trailers.

Rusty Sullivan moved, seconded by Rod Cleveland, to award per the bid summary and the Purchasing Department's recommendation for County Bid #COM3-1370 – The purchase of one (1) or more, new 2009 model, End Dump Quarter Frame Trailer for the Cleveland County Commissioners.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.  
Motion carried.

Brenda Wakeman, Assistant Purchasing Agent, requested the bid be awarded to the low bidder A-Deal Services for \$32.50 per hour.

Chairman Skinner moved, seconded by Rod Cleveland, to award County Bid #HD-1371 – One-Year (1) Non-Encumbered Contract for Lawn Care Services for the Cleveland County Health Department locations at 224 S. Chestnut, Moore and 250 12<sup>th</sup> Avenue, N.E., Norman, Oklahoma, to the low bidder A-Deal Services for \$32.50 per hour.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.

Motion carried.

Per the recommendation of David Batton, Assistant District Attorney, Chairman Skinner moved, seconded by Rod Cleveland, to table the discussion, consideration, and/or action regarding contingent contract between the Board of County Commissioners and Pictometry International Corporation for Air Borne Digital Images of earth surface area in Cleveland County for one (1) year commencing prospectively on or about July 1, 2008 through June 30, 2009 with option to renew for five (5) consecutive years under the same terms and conditions.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.

Motion carried.

Chairman Skinner called for discussion, consideration, and/or action on the Jail Report from Ed Miller.

Mr. Ed Miller presented the following report:

The Cleveland County Detention Center held an average of 166 inmates this reporting period. The following are the daily inmate counts which were taken at 8 a.m. on each day listed.

Date	Head Count	Pott Co.	Other	C.C.D.C.
4/29/2008 Tues	151	07	1	143
4/30/2008 Wed	159	11	1	147
5/01/2008 Thur	151	08	1	142
5/02/2008 Fri	161	11	1	149
5/03/2008 Sat	181	11	1	169
5/04/2008 Sun	184	11	1	172
5/05/2008 Mon	173	11	0	162
5/06/2008 Tues	174	10	0	164
<u>Daily Average</u>	<u>166</u>	<u>10</u>	<u>1</u>	<u>156</u>

The Book-Ins comparison for this week:

2007            44 FEMALES & 164 MALES = 208 TOTAL

2008            50 FEMALES & 147 MALES = 197 TOTAL

One (1) Inmate was transported to DOC April 29, 2008. Five (5) Inmates were transported to DOC April 30, 2008. Three (3) Inmates are currently scheduled to go to DOC.

Rod Cleveland moved, seconded by Rusty Sullivan, to accept the Jail Report.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.

Motion carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to approve the Contract between the Board of County Commissioners and Muskogee Youth Services for Juvenile Detention Services in the amount of \$23.27 per day per child from July 1, 2008 through June 30, 2009. The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes. Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve the Service Agreement between the Cleveland County Treasurer and Black Mesa Security, L.L.C. for a Knight TL-30 Safe Model #7334 with Combination and Key Locking Dial and the Firewall Insulated Vault Door. Total annual service fee is \$325.00 beginning May 1, 2008, and ending April 30, 2009. The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes. Motion carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to approve the Renewal of the Maintenance Agreement between Cleveland County Treasurer and Business Imaging Systems, Inc., for Software Maintenance on Kofax Ascent Capture 300K, A2IA Software, Application Xtender, Kofax Ascent Capture 25K, (2) MasterScan Desktop, MasterScan Media, SQL Server 2000 CAL, and (2) VRS Pro Scanners License and On-Site Support for Annual Software Assurance for a total of \$10,727.88. Hardware Maintenance on (2) DR-3080C Scanners, DR-5020, CR-180 Check Transport, Dell Server, SCSI Cards and Cables for a total of \$2,867.00. Total Annual Maintenance \$13,594.88 beginning July 1, 2008, thru June 30, 2009. The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes. Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve the April, 2008 monthly reports of the following:

- a. Rhonda Hall, Court Clerk
- b. Paula Roberts, Election Board Secretary
- c. Shari Kinney, Health Department
- d. Saundra DeSelms, County Treasurer
- e. Don Holyfield, County Sheriff (Cash Bond)
- f. Don Holyfield, County Sheriff

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes. Motion carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to approve the following Resolution disposing of equipment:

- a. SM220-03 Gateway Computer & Monitor
- b. SM220-05 IBM CPU

(The above items are from the Building Maintenance Department and were junked.)

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes. Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve the Appointment of Don P. Holyfield as Requesting Officer on all of the Sheriff's Office Accounts.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.

Motion carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to approve the Appointment of Sherry L. Robertson as Receiving Officer on all of the Sheriff's Office Account, CFBG3.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.

Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve the following Blanket Purchase Orders:

a. General Fund

08-5162 – C2	Sooner Copy Machines	\$ 3,000.00
08-5184 – E2	Home Depot Credit Services	200.00
08-5222 – B3	Leon's Plumbing Heat & Air	3,020.00
08-5241 – SL2	Eureka Water Company	80.00

b. Highway Fund

08-5164 – T2A	American Logo & Sign, Inc.	500.00
08-5208 – T2A	C & P Auto Electric	1,500.00
08-5238 – T2A	G.W. VanKeppel Company	1,000.00
08-5243 – T2A	Jem Glass & Service, Inc.	800.00
08-5246 – T2A	Industrial Specialties	750.00
08-5250 - T2A	Bruckner's Truck Sales, Inc.	1,000.00
08-5251 – T2A	G & R Equipment Company, Inc.	1,000.00
08-5287 – T2A	Noble Hardware	500.00
08-5289 – T2A	T.D.'s Radio, Inc.	500.00

c. Sheriff's Service Fee Fund

08-5285 – CFB2	Copelin's Office Center	2,500.00
08-5286 – CFB2	Wal-Mart Community	500.00

d. Sheriff's Revolving Fund

08-5303 – CFBRE2	Glenn A. Mead, D.D.S.	1,000.00
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The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.

Motion carried.

Rusty Sullivan moved, seconded by George Skinner, to approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

08-0008 – F2	08-0244 – MD2
08-0347 – SL2	08-2444 – MD2
08-0407 – C2	
08-1826 – R2	08-2806 – CFBC2
08-2903 – B2A	

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.  
Motion carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

<u>FY 07/08</u>	
a. General Fund	\$ 482,875.69
b. Highway Fund	112,550.63
c. Health Fund	8,023.62
d. Sheriff Service Fee Fund	3,589.98
e. Sheriff Revolving Fund	9,111.38
f. Sheriff Commissary Fund	532.66
g. County Clerk Lien Fund	3,956.88
h. County Clerk Preservation Fund	6,569.57
i. S.T.O.P. Violence Against Women Fund	1,477.95
j. Fair Board Fund	1064.55

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.  
Motion carried.

(For a complete listing of warrants and original signatures, see warrant registers.)

There being no further business to come before the Board, Rod Cleveland moved, that the meeting be adjourned. Rusty Sullivan seconded the motion.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.  
Motion carried.

(Clerk's Note: Agenda was posted on 5-08-08 @ 6:09 p.m.)